

Miss Kissel's Classroom Procedures

6th Grade Math and Science

Discipline Plan

We will follow the school discipline plan this year in regards to bullying. Please see the student handbook for a copy of the discipline policy and rubric. A behavior report will be used in the classroom for any rules broken in class. A detention will be given for any offense after the first one.

Daily Schedule

8:00-9:10	First Hour
9:13-9:58	Second Hour
10:01-10:46	Third Hour
10:46-11:36	Recess/Lunch
11:36-12:21	Fourth Hour
12:24-1:09	Fifth Hour (PE/Art)
1:12-1:57	Sixth Hour (Band/Choir)
2:01-2:45	Seventh Hour
2:45-3:00	Homeroom



Grading

In sixth grade, we use the following grading scale:

A	93-100
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	0-59

Report cards will be sent home each quarter.

Exams will be given at the end of each semester.

Grades can be viewed online by going to the MCC website, then to For Parents, and then click on Parent Internet Viewer.

Daily Required Materials

Please bring with you to class each day your planner, textbook, subject folder, lined paper, and a pencil. If any other items are needed, you will be told the day before.

Planners

Planners are to be brought to each hour. Assignments will be posted in the front of the room. Planners are to be signed each night by a parent.

Homework

Any work that is not completed in class will be brought home to be finished. This work is to be returned to school the following day (unless otherwise noted in assignment book).

All homework assignments will be posted on my blog. The address for this site is www.blogs.muskegonisd.org/kkissel

Absent Students

If you are absent and a worksheet is passed out in class, your copy will be sent to the office by 3:15. It will be placed in the Absent File. Please check my blog for the rest of your assignments for the day you were gone. If your work is not picked up the same day you were absent, be sure to check the Absent File in the office when you return to school. You will have one day for each day you are absent to turn in the work you missed.

Turning in Work

All finished work is to be turned into the basket by my desk. Please be sure that all work has the proper heading on it!!

Late Assignments

Homework assignments are late if not turned in on the assigned due date. Students with late assignments will be required to attend Learning Center. Parents will be called to inform them of late assignments and the assigned Learning Center day. Late assignments are due either before the Learning Center day or the day after the student stays in Learning Center. (Please note that even if a late assignment is turned in, students are required to attend Learning Center.) All late work will receive a reduced grade. The highest grade that will be given for late work is a 75%. Late work will only be accepted for two days after the due date (or the day after Learning Center if this is more than two days from the due date).



Tests

Tests will be announced before they are given so that ample study time is allowed.

Liturgy

We will participate in liturgy weekly on Tuesday at 8:10 a.m. Please feel free to join us!

Weekly Folder

Every Friday, a Weekly Folder will be sent home. Contained inside you will find corrected papers and important notes. Please review the work, sign and date the folder, and return it to your homeroom teacher.

Newsletter

A bi-weekly newsletter will be sent home telling you what is going on in class and any important dates to remember.

This information will also be posted on our classroom blog.

Water Bottle

The students may have water bottles in my class.

Birthdays

Birthday treats are welcome. They will be passed out in homeroom.



Please make sure you review these procedures with your child. My door is always open, so please stop by whenever. Below, I have included my email addresses for both school and home. Please contact me either by email, phone, or note with any questions or concerns that may occur throughout the year. Thank you in advance for your cooperation this year!!

Email Address: kkissel@muskegoncatholic.org

School Phone #: 755-2201

Cell Phone #: 215-0893